

26 June 1973


MEMORANDUM FOR : Deputy to the DCI for the
Intelligence Community
Director of National Estimates

SUBJECT : Personnel Development Program
and Annual Personnel Plan

1. At the CIA Management Committee Meeting on 1 June 1973, the decision was made to proceed with Personnel Development Program (PDP) discussed in Attachment 1. I would hope that you and the Agency employees within your component can benefit from the work going on elsewhere in the Agency to develop potential and provide career opportunities and, therefore, request that you complete the forms in Tab D of the attachment by 11 July 1973. At that time you should arrange to review the results with me.

2. In addition, the Management Committee approved the implementation of an Annual Personnel Plan (APP), Attachment 2. It calls for the projection of personnel activity levels susceptible to planning and management review within the chain of command. The FY 1974 APP for your office should be completed and forwarded to the DCI Administrative Office by 24 August 1973.

STAT


W. E. Colby
Executive Secretary
CIA Management Committee

Attachments:
As Stated

cc: D/Pers (via DDM&S)
AO/DCI